

Drakenstein Municipality, an employer that is committed to equal employment opportunities, invite people who qualify to apply for the below mentioned vacancy within its Safety and Community Services Department.

PERSONNEL VACANCY
EXTERNAL APPLICATIONS WILL BE CONSIDERED

ASSISTANT CHIEF: LAW ENFORCEMENT AND POUNDS

REF NO: C-LS-HEAD1

DEPARTMENT: LAW ENFORCEMENT AND SECURITY

DIVISION: Law Enforcement and Pounds

SALARY SCALE	TASK LEVEL 14 -Total cost to company – R1 051 971.42 – R1 271 624.36 per annum Benefits: Car Allowance, Housing subsidy, Medical aid, Pension and Grouplife
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JOB PURPOSE:

Functional and operational command of the Municipal Law enforcement and pounds within the Department: Public Safety. Manages the implementation, monitoring, evaluation and reporting sequences of outcomes associated with plans and programmes, control of internal systems, designed to accomplish key service delivery objectives with respect to Public Safety through the coordination of operations associated with the Municipal Law Enforcement and Security Services.

SELECTION REQUIREMENTS FOR THE POST:

- Grade 12
- Relevant B Degree
- Peace officers' certificate
- Law enforcement/ Traffic or Metro police qualification
- Minimum grade A PSIRA (can be obtained within 12 months)
- Eligible to be registered for SAIDSA (no criminal record)

OTHER REQUIREMENTS FOR THE POST:

- Code B drivers' licence
- No criminal record
- Computer literacy (MS Office Application)
- Proficiency in at least two of the official languages of the Western Cape
- Good communication skills
- Good report writing skills
- Attention to detail
- Data management skill
- Maintain confidentiality
- Management skills
- Negotiation skills
- Decision making skills

- Bilingualism/ Multilingualism
- Understand legislative requirements
- Strategic planning skills
- Project management skills
- Operational skills

EXPERIENCE:

- At least 8 years’ relevant Managerial experience in a Law Enforcement/ Traffic/ Metro police environment

COMPETENCIES

<ul style="list-style-type: none"> • Community and customer focus • Problem solving • Communication • Patrol, enforcement and emergency response 	<ul style="list-style-type: none"> • Action and outcome orientation • Team orientation
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GENERAL INFORMATION:

1. A service bonus equivalent to one month’s salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including housing allowance for homeowners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act. Preference will be given to candidates who comply with the Employment Equity Targets but will not be the only criteria applied.
3. All applications are subject to reference checking and verification of qualification checking, which means that by applying for a position at the Municipality, you give us consent to do the various checking.
4. Applications received after the closing date, or which have been received without the prescribed application form and documentation/s mentioned below will not be considered.
5. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within three (3) months from the closing date.
7. Placement of candidates for work can be done in any area of Drakenstein. This area covers Simondium, Paarl, Wellington, Gouda, Hermon and Saron.
8. Applications within the **Drakenstein municipal area** will be receiving preference.
9. The Municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provided to us is true, correct and up to date.
10. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interest and a performance contract (where applicable) with the employer.
11. Candidates that arrive late for interviews will be disqualified.
12. The Municipality reserves the right not to make an appointment.

Only the prescribed application form available at below mentioned sites will be accepted:

- (a) Municipal Website (www.drakenstein.gov.za); and**

(b) Human Resources Offices at Civic Centre, Berg River Boulevard, Paarl, 7622 (Mondays to Fridays from 08:00 until 15:30).

(c) No other application form will be accepted.

Clearly indicate the reference number for the post you are applying for on the prescribed application form. Your fully completed application form must be accompanied by your CV and relevant certified supporting documents when handing it in. Certified copies must not be older than three (3) months. **No fax copies will be accepted. No CVs will be returned on the applicant's request, therefore please do not send us your original certificates.**

Your application can be submitted via email to: communityjobs@drakenstein.gov.za, hand delivered or posted to Drakenstein Municipality, Human Resource Offices, PO Box 1, Berg River Boulevard, Paarl, 7622.

Closing date for emailed applications: 24 April 2026 at 23h59

Closing date for hardcopies: 24 April 2026 at 15h30

CITY MANAGER